

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

**FEBRUARY 17, 2015**

Harold Haralson led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 17th day of February 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Christine Cartmell, Deputy County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman  
Rod Cleveland, Vice-Chairman  
Harold Haralson, Member  
Christine Cartmell, Secretary

Tammy Belinson, Secretary, was absent.

Others present were: Assistant District Attorney Heather Darby, Melinda Duke, Susan Reese, Bryant Rains, George Mauldin, Shelley Raney, Matt Graves and Bryan Jenkins.

After the reading of the minutes of the regular meeting of February 9, 2015 and there being no additions or corrections, Rod Cleveland moved, seconded by Harold Haralson, to approve the minutes.

The vote was Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

### **A. Bid Openings:**

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID#COM-1705** – The Purchase and Installation of new Signage and removal of current signage for the Cleveland County Administration Building and Courthouse. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>Artform</b>	<b>EMG Graphic System Inc.</b>	
BID: <b>#COM-1705</b>			
DEPT: COMMISSIONER'S			
DATE OPENED: 2-17-15			
	1	2	
<b>List of Individual Items</b>			<b>Awarded To:</b>
The Purchase and Installation of new Signage for the Courthouse and Removal of the current Signage for the Cleveland County Courthouse.			Tabled on 2-17-15
<b>Attended Mandatory Pre-Bid Meeting:</b>	Yes	YES	
<b>Approximate Starting Date:</b>	March 23, 2015	4/1/2015	
<b>Approximate Ending Date:</b>	April 17, 2015	7/1/2015	
<b>BID TOTAL:</b>	\$73,042.00	\$69,739.89	
<b>UNIT PRICING PER SIGN:</b>			
<b>1. A.1:</b>	\$10.99	\$25.75	
<b>2. A.2:</b>	\$37.45	\$44.50	
<b>3. A.3:</b>	\$49.45	\$58.00	
<b>4. F.1:</b>	\$167.10	\$120.50	
<b>5. F.2:</b>	\$229.20	\$163.00	
<b>6. F.3:</b>	\$129.20	\$92.00	
<b>7. G.1:</b>	\$1,825.00	\$2,160.00	
<b>8. H.1:</b>	\$173.10	\$137.00	
<b>9. N.1:</b>	\$93.10	\$60.50	
<b>10 K.1:</b>	\$224.50	\$79.75	
<b>Alternate 1. (Add or Deduct)</b>	deduct \$3,080.00	deduct \$5,992.00	
Provide (Add/Deduct) to supply and install all required Type G.1 Directories with a clear anodized aluminum cabinet I.L.O. bronze anodized aluminum cabinet.	(per email clarification from Todd Claunch)		
<b>Contact Information:</b>			
Contact Person:	Todd A. Claunch	James L. Millspaugh	
Title:	Estimator	President	
Address:	1721 W. Main Street Oklahoma City, OK 73106	1110 N. Iroquois Avenue Tulsa, OK 74106	
Telephone Number:	405-232-2256 x213	918-835-5300	
Fax Number:	405-212-4047	866-295-4383	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	

- Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID#HWY-1706** – Three Month (3) Non-Encumbered Contract for Road Oils, Emulsions

and Sealants for the County Commissioners. The bid term will be from March 7, 2015 through June 6, 2015.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b> County Bid #HWY-1706 Road Oils, Emulsions & Sealants Bid term is from March 7, 2015 thru June 6, 2015 List of Individual Bidders						
	Ergon Asphalt & Emulsions, Inc.	Paving Materials, Inc.	Asphalt & Fuel Supply	Donelson Construction	Vance Bros	
BID: #HWY-1706	1	2	3	4	5	
DEPT: Commissioner's						
DATE OPENED: 2-17-15						
Three month (3 ) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners						<b>Awarded To:</b> Table 2:17:15
The bid term will be from March 7, 2015 through June 6, 2015						
Contact Person:	Johnny Roe	Craig Parker	Matt Roberts	Byrant Donelson	Greg Fuller	
Title:	Area Sales Manager		Sales	Owner		
Address:	9301 SW Koch Street Lawton, OK 73505	2401 S Broadway Moore, OK 73160	4200 E Shelby Drive, Ste. 600 Tulsa, OK 74125	1075 Wise Hill Road Clever, MO 65631	9306 E 11th St. S. A Tulsa, OK 74112	
Telephone Number:	405-595-9073	405-793-1725	918-488-1339	417-743-2694	877-588-2533	
Fax Number:	580-536-0684	405-793-9989	918-523-7089	417-743-2945	918-838-0193	
Cell Number:						
E-Mail:	<a href="mailto:johnny.roe@ergon.com">johnny.roe@ergon.com</a>	<a href="mailto:craig.parker@pavingmaterials.com">craig.parker@pavingmaterials.com</a>	<a href="mailto:matt.roberts@afsupply.com">matt.roberts@afsupply.com</a>	<a href="mailto:brant@donelsonconstruction.com">brant@donelsonconstruction.com</a>	<a href="mailto:greg.fuller@vancebros.com">greg.fuller@vancebros.com</a>	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	

**B. Old Business:**

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **award** as per bid summary and where low bid is not awarded there is an explanation for **BID#HWY-1704** – Six month (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from March 5, 2015 through September 4, 2015.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**C. Items of Business:**

1. Darry Stacy moved, seconded by Rod Cleveland, moved to **table** for further review the **Selection** of an Insurance agent/broker to represent Cleveland County for the purpose of obtaining quotes for property casualty and all other necessary lines of insurance.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.
2. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Agreement** between the Cleveland County Board of County Commissioners and the City of Oklahoma City for Project NO. PJ-CL-0052, Street Resurfacing and Reconstruction, South Harrah Road SE 164<sup>th</sup> to 89<sup>th</sup> Street, Five Miles as part of the Federal CDBG Grant Project that Cleveland County has received.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
3. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Memorandum of Agreement** between the Board of Cleveland County Commissioners and the City of Lexington where the City agrees to supply water and electricity to the local Cleveland County material yard and the County agrees to provide up to 100 tons of gravel annually for City road projects.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.
4. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Resolution** to appoint Joe Inman (District #1), John McDaniel (District #2), and Ronald Coulter (District #3), to the Cleveland County Free Fair Board to serve for a term of 3 years beginning February 17<sup>th</sup>, 2015, and thereafter, until his successor is duly elected or appointed and qualified.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

5. Harold Haralson moved, seconded by Rod Cleveland, to **accept** the 2014 Mineral Interest Report required by State Statute 658.1 of Title 60. The report lists the owners of record of unclaimed mineral interest and shall be kept by the County Clerk for public viewing.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
6. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Renewal of Contract** between Cleveland County Assessor’s Office and Oracle to provide technical support services in the amount of \$300.30 for the period February 17, 2015 through June 30, 2015.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.
7. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of F222-115, 19” Monitor for the Cleveland County Clerk’s Office. This item is to be declared surplus and sold at auction at a later date.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.
8. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Resolution** for Disposing of F102-87, Black Chair for the Cleveland County Clerk’s Office. This item is to be declared surplus and junked.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
9. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of the following (8) Dell Latitude 7350 Laptop Computers for the Cleveland County Health Department. These items were not compatible with for the specialized programs and were returned to Dell.  
SN/BSD6Q12    SN/JFF6Q12    SN/5PD6Q12    SN/12C6Q12  
SN/DCF6Q12    SN/HSD6Q12    SN/GTD6Q12    SN/9VD6Q12  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

10. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

**District #1**

15-3878-T2A	Super Clean Solutions	\$ 980.00
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**District #2**

15-3845-T2A	Custom Product Corporation	\$ 1,500.00
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15-3913-T2A	O’Reilly Automotive	\$ 2,000.00
15-3914-T2A	Fastenal Industrial & Const.	\$ 2,000.00
15-3915-T2A	Mid-Continent Truck Sales	\$ 1,000.00
15-3916-T2A	McPherson Machine Shop	\$ 1,000.00

**Building Maintenance**

15-3857-SM2	W.W. Grainger	\$ 1,000.00
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**Comm. Office**

15-3897-D2	R.K. Black	\$ 500.00
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**Health Dept.**

15-3828-MD1C	Debra Dickson	\$ 500.00
15-3867-MD1C	Amber Guthrie	\$ 30.00
15-3877-MD2	Oklahoma Energy Source	\$ 3,000.00
15-3921-MD1C	Rachelle Samara	\$ 200.00
15-3922-MD1C	Holly Warren	\$ 100.00
15-3923-MD1C	Kara Manke-Young	\$ 100.00
15-3924-MD1C	Sonia Ice	\$ 150.00

**Human Resource:**

15-3883-PR1C	OSU-CTP	\$ 140.00
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**IT Dept:**

15-3910-K2	CDW Government	\$ 2,500.00
15-3911-K2	Synergy Datacom Supply	\$ 2,000.00
15-3912-K2	Copelin’s Office Center	\$ 750.00

**Sheriff’s Office**

15-3825-CCJC2	Occupational Health Center	\$ 500.00
15-3844-CCJC2	Don’s Mobil Lock	\$ 200.00
15-3846-CCJC1C	Bill & Tephania Brees	\$ 5,000.00
15-3893-CFBRE1C	Bd. Of Test for Alcohol & Drug	\$ 620.00
15-3918-CFBC2	Aramark Correctional Services	\$ 32,000.00
15-3919-B2A	Palace Auto Supply	\$ 800.00
15-3920-CCJC2	Forest Lumber Co.	\$ 600.00

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

11. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 14/15**

**General:**

15-0099-B2A 15-0100-B2A 15-0225-R2 15-1009-R2  
15-1222-CCJC2 15-1951-R2 15-3690-CCJC2

**Highway:**

15-0429-T2A 15-1824-T2A 15-2103-T2A

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

12. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

**FY 14/15**

a. General Fund	\$ 141,786.44
b. Highway Fund	\$ 17,079.44
c. Health Fund	\$ 12,385.13
d. Sheriff Commissary Fee Fund	\$ 8,491.06
e. Sheriff Property Forfeiture Fee Fund	\$ 897.00
f. Early Settlement Central Cleve. Co. Fund	\$ 220.00
g. County Clerk Lien Fee Fund	\$ 106.20
h. County Clerk Preservation Fund	\$ 2,507.57
i. S.T.O.P Violence Against Women	\$ 5,102.50
j. Fair Board Fund	\$ 3,061.66

**FY 13/14**

a. General Fund	\$ 3,915.00
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The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

- D. There was no new business to come before the Board for discussion.
- E. The **Commissioner’s** discussed a complimentary letter received from a constituent who expressed appreciation on how well the roads were maintained by Cleveland County during inclement weather.
- F. There were no **comments** made by the **Public**.
- G. There being no further business to come before the Board, Harold Haralson moved that the meeting be **adjourned** at 1:10 pm. Rod Cleveland seconded the motion. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

